

**MINUTES OF THE REMOTE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY  
21<sup>ST</sup> JUNE 2021 COMMENCING AT 7.15 PM**

<b>Item</b>	<p><b>Councillor Maggie Dunn chaired the remote Council meeting along with Councillors Matthew Parker, Peter Fisk, David Clarke, Gwyn James and Steve Todd.</b>  <b>Acting Clerk : Councillor Gwyn James.</b>  <b>2 members of the public were present.</b></p>					
<b>1.0</b>	<p><b><u>Chairman’s welcome, reminder about the filming of meetings &amp; to receive apologies for absence</u></b>  Councillor Maggie Dunn welcomed everyone to the meeting. Apologies for absence had been accepted from Councillors Declan Gallagher and Andy Baker. Apologies had been received from the Clerk following a family emergency.  This meeting is the first full face to face meeting of the Council since the pandemic</p>					
<b>2.0</b>	<p><b><u>To receive members declarations of interest</u></b>  There were no declarations of interest or requests for dispensation.</p>					
<b>3.0</b>	<p><b><u>Open public session</u></b>  A request was received from a resident for a bench by the allotments. This will be discussed at July’s meeting.  Update on Livermere Road flooding – repairs have been carried out which seems to have alleviated the problem.  Resident raised concerns regarding noise from small aircraft flying from Rougham airfield. Councillor Maggie Dunn will look into this and there will be a further discussion at July’s meeting.</p>					LJH
<b>4.0</b>	<p><b><u>To receive County Councillors report</u></b>  East Barton White Gates - Council has a new design that is taller. Councillor Hopfensperger will forward the design to us and send for review. The Bus Shelter on Livermere Road will be taken down on 09/07/2021. No date yet for the Mill Road tree work. Councillor Peter Fisk raised poor practice in recently planted trees, this will be followed up.</p>					MD RH
<b>5.0</b>	<p><b><u>To receive Borough Councillors report</u></b>  West Suffolk Council will vote on Gt Barton’s Neighbourhood Plan on 22/6/2021.</p>					
<b>6.0</b>	<p><b><u>To sign the minutes of the meeting on 4<sup>th</sup> May 2021 to stand as an accurate record</u></b>  The Council resolved to sign the minutes of the Council meeting on 4<sup>th</sup> May 2021 as an accurate record. Proposed Councillor Maggie Dunn, seconded Councillor Steve Todd, unanimous decision.</p>					
<b>7.0</b>	<p><b><u>Council to sign the planning committee meeting minutes of 17<sup>th</sup> May and 14<sup>th</sup> June 2021 and to consider the completed planning applications from West Suffolk Council</u></b>  Council resolved to accept the planning meeting minutes of 17<sup>th</sup> may and 14<sup>th</sup> June as an accurate record of the meetings. Proposed Councillor Maggie Dunn, seconded Councillor Matthew Parker, unanimous decision. Details of the planning application for Oak Ridge on Mill Road have been changed to ‘withdrawn’.</p>					
<b>8.0</b>	<p><b><u>FINANCE: Council to consider</u></b> -  (a) The Council resolved to pay the following accounts: Proposed Councillor Maggie Dunn, seconded Councillor Matthew Parker , unanimous decision.</p>					
	<b>PAYEE</b>	<b>DETAILS</b>	<b>CHQ NO.</b>	<b>INVOICE</b>	<b>VAT</b>	<b>*POWER TO PAY</b>
	<b>Payments from April 2021</b>					
	West Suffolk Council	Litter and dog bin emptying in the village	D/D	£ 961.08		6

BT	Village Hall emergency telephone line	D/D	£ 82.47	£13.74	3
Suffolk County Council	Allotment Rent	D/D	£ 60.00		4
Suffolk County Council	Rent for land adjacent to Icepits Wood/A143	D/D	£ 50.00		5
<b>Payments from June</b>					
L J Harley	Clerk's salary	S/O	£ 988.35		1
HMRC	PAYE and NICS payments	D/D	£ 62.70		1
NEST	Clerk's pension payments	D/D	£ 35.49		1
L J Harley	Expenses	2209	£ 128.12	£ 16.71	3
Parish On-Line	Mapping Service	2210	£ 180.00	£ 30.00	3
C Veal	Maintenance around the village sign	2211	£ 30.00		5
S Todd	Book Exchange <sup>1</sup> signs for telephone box	2212	£ 55.00		3
St Nicholas' Hospice	Donation	2213	£ 240.00		2
Trevor Brown	Internal Auditor	2214	£ 210.00		3
SALC	Training new Councillors	2215	£ 180.00	£ 30.00	3
P Reeve	Collecting Neighbourhood Plan brochures	2216	£ 18.00		3
Cancelled cheque	Cancelled cheque	2217			
Freedom Church	Grant	2218	£ 1,544.00		2
Community Woodland Group	Grant - amount to be confirmed at July meeting	2219	£316.51		2
Church Institute	Hall Hire 15/5 and 14/6	2220	£ 30.00		3
Vertas Group Ltd	Grass cutting 1/4/21 - 30/6/21	2221	£ 768.12	£ 128.02	5
<b>Total payments June</b>			<b>£ 4,786.29</b>	<b>£ 204.73</b>	
*Power to pay:					
1 Local Government Act 1972 S.112					

- 2 Local Government Act 1972 s.137
- 3 Local Government Act 1972 S.111
- 4 Small Holdings and Allotments Act 1908 ss.23,25
- 5 Public Health Act 1875 s.164
- 6 Litter Act 1983 ss 5-6

b) Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them, checking of monthly bank reconciliations (Financial Regulations 2.2 quarterly check of bank reconciliation by a member who is not a bank signatory or the Chair) and any items arising from risk assessments. There were no questions.

Bank balances as at 31/5/21:

Current A/C	£67,123.98
Bus Reserve	£45,622.60
Total	£112,746.58

Items paid/owed from newsletter	£0
Other Credits received	£33,693 Precept
Business reserve account interest	£0
Payments made under S137	£240 St Nicholas Hospice £1522 Freedom Church £316.51 Community Woodland Group – to be confirmed at July meeting.
Transfers between accounts	£0

Reserves:

RESERVES	BALANCE	NET AMOUNT SPENT YTD 2021-22 Financial year
Small Projects	£16,640.06 Earmarked: £3,800 School Lane footpath (which includes £300 for re-planting), £1000 towards cleaning war memorial, £55 maintenance of garden under village sign Dog/waste bins £850 Total earmarks £5,705	£4,330
Neighbourhood Plan	£3,736	£122
Youth Project	£938	£0
General	£20,563	£0
Allotments	-£60	£60
Asset maintenance	£ 8041	£0

	(Earmarked £1092 basket ball surface maintenance)		
Asset acquisition	£13,160 (Earmarked : Community Speed Watch £1,007)	£0	
Icepits Wood	£10,791	£0	
S106 Funds	£14,676	£0	
Total reserves	£88,485	£4,512 (Amount spent from reserves in financial year 2021/22)	
<b>9.0</b>	<p>Councillor Steve Todd and the Clerk had carried out a review of the items at the playground that need looking into. Councillor Steve Todd will skirt back the grass growing through the matting and see if he can fill the bench by the double gates which is split, ST will also clean the signs. A notice with the contact details for Councillor Steve Todd and the Clerk has been posted outside the Village Hall. The following actions are being looked into: Bolt cover needs replacing on Little Hamlet which Philip has. The rotating log needs a replacement plug - Steve looking to see if he can fix. The matting by the climbing frame needs repositioning (trip hassard). Bin by the playground – the door won't shut. Reported to Village Hall. Little Hamlet – loose fixings at top of cargo net – Steve seeing if he can tighten. Councillors were reminded to update their register of interest forms. Councillors reminded to let the Clerk know if they receive any gifts of hospitality.</p> <p>(c) Council considered the internal audit report – no recommendations were made by the internal auditor.</p> <p>(d) Gt Barton Community Woodland Group request for grant to cover their insurance and the cost of a woodchipper. Clarification will be sort on the request to cover the cost of the woodchipper. Councillor Maggie Dunn gave details of a grant that will be requested by the primary school for a gardening project including a green house. This will be discussed at the July meeting.</p> <p>(e) Transferring the remaining funds from the Neighbourhood Plan into the General Reserve. Proposed Councillor Maggie Dunn, seconded Councillor Matthew Parker, unanimous decision.</p> <p>(f) Continue subscription to Parish-on-line £180 per year. Proposed Councillor Maggie Dunn, seconded Councillor Matthew Parker, unanimous decision.</p> <p>(g) Clerk to purchase ergonomic mouse (£10.81) and new set of headphones £19.99). Proposed Councillor Maggie Dunn, seconded Councillor Gwyn James, unanimous decision.</p> <p><b><u>Council to consider updated risk assessment for using the Village Hall and NHS Track and Trace Privacy Statement.</u></b></p> <p>Council resolved to update the risk assessment for using the village hall and adopt the NHS Track and Trace Privacy Statement. Proposed Councillor Maggie Dunn, seconded Councillor Matthew Parker, unanimous decision.</p>		LJH /SD
			LJH
			LJH



<p><b>20.0</b></p> <p><b>21.0</b></p> <p><b>22.0</b></p> <p><b>23.0</b></p>	<p><b><u>Correspondence received</u></b> There were no further items of correspondence.</p> <p><b><u>Items to be carried forward to next meeting</u></b> No further items were raised.</p> <p><b><u>Closing public session</u></b> No further items were raised.</p> <p><b><u>Date of next meeting</u></b> The next meeting will be held on Monday 19<sup>th</sup> July 2021.</p> <p>There being no further business the meeting finished at 9.15 pm.</p> <p>.....Sign &amp; Date</p> <p>.....Print name</p> <p>CHAIRMAN</p> <p>Signed as confirmation that they are a true record.</p>	
---	---	--

--	--	--