

**Gt Barton Parish Council Authorisation Sheets for Internet Banking Payments**

Payment details will be entered by the Financial Officer, checked by an authorised signatory and checked and released by a second authorised signatory, after the payments have been approved at a full Council meeting. Cheques will be signed by 2 authorised signatories.

Authorised signatories are: Maggie Dunn, Matthew Parker, Steve Todd, Gwyn James, David Clarke and Andrew Baker.

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Payments for approval on .....

<b>Payee</b>	<b>Details</b>	<b>Cheque number/ online authorisation</b>	<b>Invoice number</b>	<b>Sort Code</b>	<b>Bank Account details</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Power to Pay *</b>

Approved at full Council meeting on .....

First signatory .....

Sign and print name

Date

Second Signatory .....

Sign and print name

Date

**\* Powers to Pay**

1	Local Government Act 1972 S.112
2	Local Government Act 1972 s.137
3	Local Government Act 1972 S.111
4	Small Holdings and Allotments Act 1908 ss.23,25
5	Public Health Act 1875 s.164
6	Public Health Act 1980 ss.43, 50