



**NOTICE IS HEREBY GIVEN that all members of the Parish Council are hereby summoned to attend the 'remote' meeting of Great Barton Parish Council which will be held on Monday 21<sup>st</sup> September 2020. Members of the public attending the meeting are politely reminded that the meeting will be filmed.**

#### **AGENDA**

1. Chairman's welcome, reminder about the filming of meetings and to receive apologies for absence
2. (i) To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in any item of business on the agenda ***no later than when that item is reached*** &, when appropriate, to leave the meeting prior to discussion and voting on the item. (ii) Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting
3. Update on Neighbourhood Plan including response to examiners clarification note – Councillor Philip Reeve, Neighbourhood Plan working group and consultant Ian Poole
4. Open public session – 10 minutes
5. To receive County Councillor's report from Rebecca Hopfensperger including an update on Mill Road tree belt and when Fornham Road safety assessment may take place.
6. To receive Borough Councillor's reports from Sarah Broughton and Rebecca Hopfensperger
7. To sign the minutes of the council meeting on Monday 20<sup>th</sup> July 2020 to stand as an accurate record of the meeting
8. FINANCE:
  - (a) Payment of Accounts
  - (b) Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them, checking of the bank reconciliations and any items arising from risk assessments
  - (c) List of Council's aggregate receipts and payments for quarter including comparison against budget and any overspends
  - (d) Confirmation of invoice from the Neighbourhood Plan Clerk
  - (e) Reminder to Councillors and village organisations re precept requests for 2021/22
  - (f) Review of insurance policy (under long term contract to 2021) against asset register
  - (g) Increase the budget for insurance to £1225.00 (currently £1,190.00)
  - (h) Increase budget for auditing to £510.00 (currently £425.00)
  - (i) Review quote for maintenance work and inside shelving to Livermere Road telephone box. Discuss using as book exchange – Councillor Steve Todd.
  - (j) Review external audit report – no items raised.
  - (k) Consider NALC's new pay scales for Clerks and if agreed, increase budget accordingly
  - (l) Confirm the amount of the Parish Council's contribution to the Holy Innocent's Church insurance
9. Triangle working group – Confirmation of who will be included
10. Repair and sow grass seed on damaged corner of Conyers Green – Councillor Steve Todd
11. Adopt new 'playground' and 'using the village hall for meetings' risk assessment documents
12. Website Accessibility update and Council to adopt the accessibility statement

13. Update on gift of land to Council
14. New Councillor training (S Todd and D Gallagher) and discussion re usefulness of planning webinars
15. Items carried forward from last meeting: (i) Councillor Maggie Dunn- re-routing the footpath from Green Lane along the side of the hedge rather than through the middle of the field; (ii) Councillor Maggie Dunn – vegetation encroaching onto the footpath Mill Road
16. Review of playground signage and whether it should be made permanent
17. Review of Councillors on planning committee and adding Councillor Andy Baker. Review of personnel committee to ensure quorate. Review finance committee.
18. Discuss interpretation of policy GB 12 and appendix 4 relating to materials used on extensions
19. Unregistered land in Gt Barton – confirmation to solicitor as to how to progress
20. Update on Village projects : (i) School Lane/Downing Drive link footpath – Matthew Parker (ii) Update on land adjacent to Icepits Wood
21. Chairman’s and Councillor’s Reports
22. Planning – (i) Council to sign the planning committee meeting minutes of 10<sup>th</sup> August and 7<sup>th</sup> September 2020 as an accurate record of the meeting (ii) Council to consider the completed planning applications from St Edmundsbury Borough Council
23. Correspondence
24. Items to be carried forward to next meeting
25. Closing public session
26. Date of next meeting – Monday 5<sup>th</sup> October 2020 at 7.15pm with the planning committee on 12<sup>th</sup> October 2020 at 7.30pm.

Linda Harley (CiLCA)  
Clerk for Gt Barton Parish Council