



NOTICE IS HEREBY GIVEN that all members of the Parish Council are hereby summoned to attend the next meeting of Great Barton Parish Council which will be held on Monday 20th September 2021 commencing at 7.15 pm in the Village Hall. The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published on the website. Members of the public and press are welcome to join the meeting. Members of the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings. This item will be limited to 10 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web-link:

<http://greatbarton.suffolk.cloud/parish-council/meeting-dates/>

AGENDA

1. Chairman's welcome, remind everyone that the meeting may be recorded and to receive apologies for absence
2. (i) To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in any item of business on the agenda **no later than when that item is reached** &, when appropriate, to leave the meeting prior to discussion and voting on the item. (ii) Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting
3. Open public session – 10 minutes
4. To receive County Councillor's report from Rebecca Hopfensperger (date for Mill Road tree work, new design for taller white gates on East Barton Road, A143 fit for purpose, work to repair cracked pipe on Livermere Road)
5. To receive Borough Councillor's reports from Sarah Broughton and Rebecca Hopfensperger
6. To sign the minutes of the Council meeting on Monday 14th July and 16th August 2021 to stand as an accurate record of the meeting
7. To review the actions list from July and August's meetings
8. Planning – (i) Council to sign the planning committee meeting minutes of 13th September 2021 as an accurate record of the meetings (ii) Council to consider the completed planning applications from West Suffolk Council
9. West Suffolk Sustainable Settlements Review - Council to comment on the revised matrix in respect of the factual accuracy of the sustainability criteria recorded for settlements in the Parish
10. **FINANCE** : Council to consider:
 - (a) Payment of Accounts
 - (b) Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them, checking of monthly bank reconciliations and any items arising from risk assessments
 - (c) List of Council's aggregate receipts and payments for quarter (as per Standing Order 17)
 - (d) Budget for defensive planting on Conyers Green and soil £58 (£50 agreed 14/7/21)
 - (e) External auditors review of the annual return (PKF Littlejohn)

- (f) Increasing the Council's contribution towards the cleaning of the war memorial by £200 to £1200.
 - (g) Order new Anchor cover for the Little Hamlet play equipment
 - (h) Changing Standing Order 2.2 relating to 'non-bank signatories checking the bank reconciliations'
 - (i) Review internet banking risk assessment
 - (j) Ratify purchase of plastic box to quarantine books for the telephone box library
 - (k) Insurance renewal against asset register
11. Chairman's and Councillor's Reports
 12. Improvements to the playground – Councillor Steve Todd
 13. Update on Village projects : (i) Update on School Lane/Downing Drive link footpath (ii) Bertuna Close – Summary of tenants links to the village – Clerk (iii) Re-opening of Livermere Road telephone box book exchange and consider how to manage donations – Councillor Steve Todd (iv) Plaque on Conyers Green (v) Green Lane footpath re-routing (vi) Edging around the basket ball surface (vii) Radarlux speed sign (viii) Update from Maggie Dunn - availability and prices for Christmas lunch from Greene King (ix) Bench by the allotments
 14. Updating Council's 3 year objectives
 15. Consider items to be discussed at the meeting with West Suffolk Council on their new Local Plan
 16. Maple Green – Clerk
 17. Consider Council's General Data Protection Policies – Clerk
 18. Holy Innocents Church Christmas tree festival - Clerk
 19. Suffolk County Council's footpath cutting schedule – do any footpaths need to be added?8
 20. Consider access to bus shelter on the A143 – Clerk
 21. Update on the Ixworth Traffic Task Force – Councillor Andy Baker
 22. Update from the newsletter working group – M Dunn/G James
 23. Update on the Calthorpe and Edwards Educational Trust meeting – G James
 24. Correspondence received (not covered under any other items)
 25. Items to be carried forward to next meeting
 26. Closing public session
 27. Date of next meeting – Monday 11th October 2021 at 7.15pm.

Linda Harley (CiLCA)
Clerk for Gt Barton Parish Council