

**MINUTES OF THE REMOTE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY
15th MARCH 2021 COMMENCING AT 7.15 PM**

<p><u>Item</u></p> <p><u>1.0</u></p> <p><u>2.0</u></p> <p><u>3.0</u></p> <p><u>4.0</u></p> <p><u>5.0</u></p> <p><u>6.0</u></p>	<p>Councillor Maggie Dunn chaired the remote Council meeting along with Councillors Matthew Parker, Philip Reeve, Peter Fisk, Andy Baker, Gwyn James and Steve Todd . The meeting is being held remotely due to social distancing measures during the Coronavirus Pandemic.</p> <p>7 members of the public were present.</p> <p><u>Chairman’s welcome, reminder about the filming of meetings & to receive apologies for absence</u></p> <p>Councillor Maggie Dunn welcomed everyone to the meeting and explained how this remote meeting would run, voting with a show of hands and that the meeting is being recorded. Apologies for absence had been accepted from Declan Gallagher.</p> <p><u>To receive members declarations of interest</u></p> <p>There were no declarations of interest or requests for dispensation.</p> <p><u>Open Public Session</u></p> <p>A resident raised the ownership of the land where the original Mission Church on Conyers Green used to stand. Councillor Maggie Dunn will contact the Baptist Church for further details.</p> <p>A resident raised a question about a planning application and the reason the Council had objected. Councillor Maggie Dunn was not present at the meeting and offered to review the application.</p> <p><u>To receive County Councillors Report</u></p> <p>The monthly newsletter from Suffolk County Council will be circulated. There will be a general rise in Suffolk County Council’s Council tax by 1.99% for 2021-22 with a further 2% for adult social care.</p> <p>Suffolk is 2nd nationally for the Coronavirus vaccine roll out.</p> <p>The removal of the Livermere Road bus stop is in Suffolk County Council’s works order programme.</p> <p>Drains on Livermere Road will be cleared out and drainage ditches checked. Once any repairs have been made this will be included on the regular cleansing schedule. Flooding at Icepits Close and Thurston Road will be reviewed.</p> <p>A new quote will be sent to replace the white gates on East Barton Road and increase the height.</p> <p>West Suffolk Council have carried out a report on the Mill Road tree belt. The team undertaking the work will also look at the fly tipping in the ditch, when they are working on the trees.</p> <p>West Suffolk’s homeless team reacted quickly to a man found camping in Icepits Wood. It was confirmed that when West Suffolk Council skirt back the debris on footpaths, they take it back to the hedgerow or the highway boundary. A rolling road closure may be needed on some roads.</p> <p>Councillor Rebecca Hopfensperger will chase the cost of an entrance onto the A143 from land adjacent to Icepits Wood.</p> <p><u>To receive Borough Councillors Reports</u></p> <p>Councillor Sarah Broughton offered to arrange for some ‘No Fly Tipping’ signs.</p> <p>West Suffolk have approved their budgets and Council tax for 2021-22.</p> <p><u>Council to discuss the work done to date on the draft development plan for the triangle of land between Mill Road/School Road and the A143.</u></p> <p>Councillor Maggie Dunn confirmed that this is the first draft of the development plan for the triangle site. There was a long discussion and the Chair allowed members of the public to speak. The following points were raised:</p>	<p>MD</p>
---	--	-----------

- Location of site entrance on Mill Road, proximity to junction with School Road/Mill Road which already has impaired visibility
- Linkages for walking across site
- All landscaping is around the edges of the site rather than in keeping with GB where green areas are surrounded by houses
- Area of land reserved for community facilities, school drop off point is a small area -It was raised that the Neighbourhood Plan proposes 2 hectares for community use and a community hub
- Plan 13 is the concept plan from the Neighbourhood Plan and not what Suffolk County Council is proposing
- 1.1 hectares have been reserved for the school
- What is the mix of housing? No mention of bungalows and where they will go, housing density
- Neighbourhood Plan suggested pushing for a better sustainable community area/village centre – a reasonable piece of land for community uses to be provided and reviewed throughout the process
- Is community area too close to School Road? Not close enough to the MUGA?
- Is the road parallel to School Road necessary?
- Is phase 1 in the right place?
- The amount of open space provided is using a lot of space that is already there and not providing so much new open space
- Drop-off should be close to School Road or parents will continue to park there and walk through to school
- Will the school drop-off point have only 1 entrance/exit?
- How will the emergency access to School Road be operated?
- Confirmation of garden sizes requested
- Will properties be open fronted like Conyers Way?
- Will bins be collected from outside houses rather than a central point?
- Are the roads next to Corner Cottage dead ends or a circular loop?
- Will buffering to Corner cottage be provided?
- Discussion re stopping up School Road and linking Conyers Way to triangle site
- Circular routes around the development not in keeping with Conyers Way/Coppice layout, this includes the perimeter road

A report will be sent to Suffolk County Council.

7.0

To sign the minutes of the Council meeting on Monday 18th February 2021 to stand as an accurate record of the meeting

The minutes of the Council meeting on Monday 18th February 2021 were accepted as an accurate record of the meeting, and will be signed at a later date due to 'social distancing measures' currently in place. Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision.

8.0	FINANCE: Council to consider -																																																						
8.1	(a) The Council resolved to pay the following accounts: Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision.																																																						
	<table border="1"> <thead> <tr> <th>PAYEE</th> <th>DETAILS</th> <th>CHQ NO.</th> <th>INVOICE</th> <th>VAT</th> <th>*POWER TO PAY</th> </tr> </thead> <tbody> <tr> <td>NEST</td> <td>Pension</td> <td>D/D</td> <td>£ 35.49</td> <td></td> <td>1</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NICS</td> <td>D/D</td> <td>£ 63.99</td> <td></td> <td>1</td> </tr> <tr> <td>L J Harley</td> <td>Clerks salary</td> <td>S/O</td> <td>£ 987.75</td> <td></td> <td>1</td> </tr> <tr> <td>Alpha Surveys</td> <td>School Lane/Downing Drive link footpath</td> <td>2199</td> <td>£ 480.00</td> <td>£80.00</td> <td>5</td> </tr> <tr> <td>L J Harley</td> <td>Expenses/stationery Jan to March 2021</td> <td>2200</td> <td>£ 124.48</td> <td>£14.79</td> <td>1</td> </tr> <tr> <td>S Deare</td> <td>Neighbourhood Plan Clerk's salary Nov 2020 – March 2021</td> <td>2201</td> <td>£25.02</td> <td></td> <td>2</td> </tr> <tr> <td>HMRC</td> <td>PAYE/NICS</td> <td>D/D</td> <td>£6.00</td> <td></td> <td>3</td> </tr> <tr> <td>Total payments March</td> <td></td> <td></td> <td>£1,722.73</td> <td>£94.79</td> <td></td> </tr> </tbody> </table>	PAYEE	DETAILS	CHQ NO.	INVOICE	VAT	*POWER TO PAY	NEST	Pension	D/D	£ 35.49		1	HMRC	PAYE/NICS	D/D	£ 63.99		1	L J Harley	Clerks salary	S/O	£ 987.75		1	Alpha Surveys	School Lane/Downing Drive link footpath	2199	£ 480.00	£80.00	5	L J Harley	Expenses/stationery Jan to March 2021	2200	£ 124.48	£14.79	1	S Deare	Neighbourhood Plan Clerk's salary Nov 2020 – March 2021	2201	£25.02		2	HMRC	PAYE/NICS	D/D	£6.00		3	Total payments March			£1,722.73	£94.79	
PAYEE	DETAILS	CHQ NO.	INVOICE	VAT	*POWER TO PAY																																																		
NEST	Pension	D/D	£ 35.49		1																																																		
HMRC	PAYE/NICS	D/D	£ 63.99		1																																																		
L J Harley	Clerks salary	S/O	£ 987.75		1																																																		
Alpha Surveys	School Lane/Downing Drive link footpath	2199	£ 480.00	£80.00	5																																																		
L J Harley	Expenses/stationery Jan to March 2021	2200	£ 124.48	£14.79	1																																																		
S Deare	Neighbourhood Plan Clerk's salary Nov 2020 – March 2021	2201	£25.02		2																																																		
HMRC	PAYE/NICS	D/D	£6.00		3																																																		
Total payments March			£1,722.73	£94.79																																																			
	*Power to pay:																																																						
	<ol style="list-style-type: none"> 1 Local Government Act 1972 S.112 Localism Act 2011, Sch 9; Town and Country Planning Act 1990 S.61f(1) and 2 planning and Compulsory Purchase Act 2004 s.38C(2) 3 Local Government Act 1972 S.111 4 Public Health Act 1875 s.164 Highways Act 1980 ss. 43,50 Power to repair and maintain public footpaths and 5 bridleways in the council's area 																																																						
8.2	b) Councillors had received the financial report from the Responsible Financial Officer including details of bank balances, receipts, reserve budgets and spending against them. There were no questions. The bank reconciliation for January had been checked by Councillor Maggie Dunn and was approved by the Council. Bank balances as at 28/2/21:																																																						
	<table border="1"> <tbody> <tr> <td>Current A/C</td> <td>£42,844.50</td> </tr> <tr> <td>Bus Reserve</td> <td>£45,621.48</td> </tr> <tr> <td>Total</td> <td>£88,465.98</td> </tr> </tbody> </table>	Current A/C	£42,844.50	Bus Reserve	£45,621.48	Total	£88,465.98																																																
Current A/C	£42,844.50																																																						
Bus Reserve	£45,621.48																																																						
Total	£88,465.98																																																						
	<table border="1"> <tbody> <tr> <td>Items paid/owed from newsletter</td> <td>£0</td> </tr> <tr> <td>Other Credits received</td> <td>£0</td> </tr> <tr> <td>Business reserve account interest</td> <td>£0</td> </tr> <tr> <td>Payments made under S137</td> <td>£0</td> </tr> </tbody> </table>	Items paid/owed from newsletter	£0	Other Credits received	£0	Business reserve account interest	£0	Payments made under S137	£0																																														
Items paid/owed from newsletter	£0																																																						
Other Credits received	£0																																																						
Business reserve account interest	£0																																																						
Payments made under S137	£0																																																						

Transfers between accounts		£0	£0
Total expenses for Coronavirus		£347.66	
Reserves:			
RESERVES	BALANCE	NET AMOUNT SPENT YTD	
Small Projects	£19,953. Earmarked: £3,000 School Lane footpath, Land Registering £5000, cleaning war memorial £1000, Clearing SL/DD link footpath £500)	£2,840	
Neighbourhood Plan	£3,877 – Earmarked: £193 SD salary to March 2021	£1,313	
Neighbourhood Plan Grant	Nil	£8190	
Youth Project	£938	£0	
General	£20,563	£0	
Allotments	£60	£60	
Asset maintenance	£ 6041 (Earmarked £1092 basketball surface maintenance)	£1,066	
Asset acquisition	£11,160 (Earmarked : Community Speed Watch £1,007)	£0	
Icepits Wood	£7,829	£0	
S106 Funds	£14,676	£0	
Total reserves	£85,097	£13,469 (Amount spent from reserves this financial year)	
An encrypted quarterly full back up of files has been made to be held off-site with Maggie Dunn.			
(c) Council resolved to increase the stationery budget to £360. Proposed Councillor Andy Baker, seconded Councillor Gwyn James, unanimous decision.			
9.0	<u>Update on village projects</u>		
	(i) Councillor Philip Reeve will confirm with West Suffolk Council if any promotion of the Neighbourhood Plan referendum can take place		
	(ii) Councillor Matthew Parker confirmed there was no update to the School Lane/Downing Drive link footpath		
10.0	<u>Council to consider dates for the Annual Parish Meeting, the Annual Council Meeting and when face to face meetings will resume</u>		
The Annual Parish Meeting will take place on Monday 19 th April at 7pm before the Council meeting. The Council's Annual General Meeting will be rearranged to Tuesday 4 th May 2021			

11.0	as temporary legislation only allows for remote meetings until 7/5/21. Face to face meetings will resume from 21/6/21 if allowed.	
	<u>Chair and Councillor's Reports</u>	
	Planning site visits will recommence as 6 people can meet outside.	
12.0	<u>Planning (i) Council to sign the planning committee meeting minutes of 8th February 2021 as an accurate record of the meeting and (ii) Council to consider the completed planning applications from West Suffolk Council</u>	
	(i) The planning meeting minutes of 8 th March 2021 were approved. Proposed Councillor Matthew Parker, seconded Councillor Peter Fisk, 3 votes for and 1 abstention.	
	The Parish Council supported the following applications:	
	Holmfield, Mill Road	DC/21/039 2/HH Single-storey side extension
	Land adjacent to Primary School, School Road	DC/20/171 9/OUT Re-consultation : Outline planning application (all matters reserved) – 2 dwellings
	Site adjacent to Greenover The Park	DC/21/023 5/TPO TPO 370 (1974) tree preservation order - one Hornbeam - lateral crown reduction on southern aspect by two metres
	Byways, Livermere Road	DC/21/020 4/FUL Change of use from personal gym to a gym for personal training business
	The Parish Council objected to the following planning applications:	
	Vazon, Mill Road	DC/21/0357 /HH (a) Single storey rear extension to form annexe (b) single storey front extension (c) conversion of existing integral garage to playroom
	Little Barton, East Barton Road	DC/21/0291 /TPO TPO 426 (2006) tree preservation order - 1 Wellingtonia - fell 1. The above tree works are proposed as a remedy to the differential foundation movement at the insured property and to ensure the long-term stability of the building. 2. The above tree works are proposed to limit the extent and need for expensive and disruptive engineering repair works at the insured property. In this instance the estimated repair costs are likely to vary between £10,000 and £52,000, depending upon whether the tree can be removed or must remain. 3. The above tree works are proposed to limit the duration of any claim period and therefore allow the landowner their right to the peaceful enjoyment of their property. 4. It is the case that an alternative to felling such as pruning or significant 'pollarding' of the tree would not provide a reliable or sustainable remedy to the subsidence in this case. We do not consider that any other potential means of mitigation, including root barriers, would be effective or appropriate in the circumstances

			<p>5. We are satisfied that the evidence obtained following completion of our Arboricultural Implication Assessment report completed 10/10/2019, clearly links the T1 Redwood as the cause of damage to the risk address</p> <p>6. Insurers understanding the requirement to offer replacement planting in the event consent to fell is granted</p>		
	<p>2 Beech Park</p>	<p>DC/21/0194 /TPO</p>	<p>1 Ash reduce limb over garden by 25% & 1 Ash reduction to standing stem to 10 metres above ground level</p>		
	<p>Winter 5 Beech Park</p>	<p>Rose, DC/21/0199 /TPO</p>	<p>1 Oak overall crown reduction by up to 4 metres</p>		
	<p>Red House Farm, Lithgo Paddock</p>	<p>DC/21/0157 /TPO</p>	<p>TPO 370 (1974) Tree preservation order – 1 Oak overall crown reduction by 3 metre</p>		
<p>13.0</p>	<p><u>Correspondence</u></p>				
<p>14.0</p>	<p>No items of correspondence had been received.</p>				
	<p><u>Closing public session</u></p>				
	<p>The clerk will chase Suffolk County Council’s Rights of Way team regarding the Green Lane footpath.</p>				<p>LJH</p>
	<p>The Council agreed that Councillor Steve Todd could look into ‘Book Exchange’ signs for the telephone box on Livermere Road and contact Suffolk Libraries to confirm opening dates.</p>				
	<p>The clerk will include this on the agenda for April.</p>				
	<p>The turning corner on Conyers Green will be revisited and defensive planting will be looked into.</p>				<p>LJH</p>
<p>15.0</p>	<p><u>Date of next meeting</u></p>				
	<p>The next Parish Council meeting will be on Monday 19th April 2021 and will be held remotely until social distancing measures are relaxed.</p>				
	<p>There being no further business the meeting finished at 9.30 pm.</p>				
	<p>.....Sign & Date</p>				
	<p>.....Print name</p>				
	<p>CHAIRMAN</p>				
	<p>Signed as confirmation that they are a true record.</p>				

--	--	--

--	--	--

--	--	--

--	--	--