

**MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY 19<sup>th</sup> JULY  
2021 COMMENCING AT 7.15 PM**

<b><u>Item</u></b>	<p><b>Councillor Maggie Dunn chaired the Council meeting along with Councillors Matthew Parker, Peter Fisk, Gwyn James, Andy Baker and Steve Todd.</b></p>	
	<p><b>5 members of the public were present.</b></p>	
<b><u>1.0</u></b>	<p><b><u>Chairman’s welcome, reminder about the filming of meetings &amp; to receive apologies for absence</u></b></p>	
	<p>Councillor Maggie Dunn welcomed everyone to the meeting and reminded everyone present that the meeting may be recorded. Apologies for absence had been accepted from Councillors David Clarke and Declan Gallagher and Borough Councillor Sarah Broughton. Thanks were given to Declan Gallagher who has resigned from the Council.</p>	
<b><u>2.0</u></b>	<p><b><u>To receive members declarations of interest</u></b></p>	
	<p>There were no declarations of interest or requests for dispensation.</p>	
<b><u>3.0</u></b>	<p><b><u>Open public session</u></b></p>	
	<p>A resident provided information relating to the position of a drain following a query raised from a planning application at Oak Ridge on Mill Road. The filling in of the ditch area has been raised with Suffolk County Council’s Flood Team.</p>	
	<p>A resident raised concerns regarding the barriers on the new School Lane/Downing Drive link footpath and whether the layout allows them to be navigated by double buggies and bikes. Councillor Matthew Parker confirmed that the barriers have been installed to Suffolk County Council’s specifications for the width of the path. The Parish Council will look at viable solutions.</p>	M P M D
	<p>It was confirmed that West Suffolk Council are still maintaining Maple Green and that the Parish Council did not wish to include the cost of long-term maintenance in the precept. The Green is offered protection as it is designated a green space in the Neighbourhood Plan.</p>	
<b><u>4.0</u></b>	<p><b><u>To receive County Councillors report</u></b></p>	
	<p>East Barton White Gates – Councillors confirmed that the new design of taller white gates from Suffolk County Council, would be suitable for the entrance to the village on East Barton Road. Councillor Rebecca Hopfensperger will place an order.</p>	R H
	<p>The damaged bus shelter on Livermere Road has been removed.</p>	
	<p>Suffolk County Council will cut back the overgrown verges along the A143 from Fornham Road, including the junctions.</p>	
	<p>Councillor Maggie Dunn had raised an initiative with Councillor Rebecca Hopfensperger, where a road outside the school is temporarily closed during drop off and pick up times. This has been passed to Suffolk County Council’s Highways Team for consideration. A Traffic Regulation Order may be needed.</p>	R H
	<p>No date has been given for the Mill Road tree work – Councillor Hopfensperger will chase.</p>	
	<p>The failed hedging along Mill Road is being looked into by Suffolk County Council.</p>	
	<p>The land sale for the Triangle of land bordered by Mill Road/A143 and School Road has been completed. Clerk will enquire about the purchase cost. A further meeting will be arranged with Barley Homes.</p>	LJH R H
	<p>The Post Office has been flooded following heavy rain, thought to be caused by the camber of the road. Suffolk County Council will investigate.</p>	
<b><u>5.0</u></b>	<p><b><u>To received Borough Councillors Report</u></b></p>	
	<p>Councillor Sarah Broughton had sent her apologies.</p>	
<b><u>6.0</u></b>	<p><b><u>To sign the minutes of the meeting on 21<sup>st</sup> June 2021 to stand as an accurate record</u></b></p>	
	<p>The Council resolved to sign the minutes of their meeting on 21<sup>st</sup> June 2021 as an accurate record. Proposed Councillor Maggie Dunn, seconded Councillor Andy Baker, unanimous decision.</p>	

**7.0****Council to sign the planning committee meeting minutes of 5<sup>th</sup> July 2021 and to consider the completed planning applications from West Suffolk Council**

Council resolved to accept the planning meeting minutes of 5<sup>th</sup> July as an accurate record of the meetings. Proposed Councillor Maggie Dunn, seconded Councillor Andy Baker, unanimous decision.

The following applications had been approved by West Suffolk Council:

Property	Reference number	Details
Mundal, Livermere Road	DC/21/1017/HH	Single storey side extension (following demolition of existing garage /utility)
Conyers Green Farm, Livermere Road	DC/21/0982/TPO	TPO 445 (2006) tree preservation order - three Willow crown lift to 5.4 metres above ground and reduce back from cables by two metres
Grove End, Livermere Road	DC/21/0959/TPO	TPO 513 (2010) tree preservation order - two Sycamores - fell ; one Sweet chestnut - reduce height by up to two metres
The Cottage, Livermere Road	DC/21/0795/HH	Replace and raise roof to match pitch, ridge and eaves height of attached neighbouring dwelling

**8.0****FINANCE: Council to consider –****8.4**

Before considering items to be paid, the Council reviewed item 8(d) on the agenda, an application from the Community Woodland Group for a grant for £316.51 to go towards their insurance costs and the hire of a wood chipper for work to be completed in Downing Wood in the Autumn. Council resolved to accept the grant application. Proposed Councillor Gwyn James, seconded Councillor Matthew Parker, 5 Councillors voted for, with 1 against. This was included on the payments list in June.

**8.1**

(a) The Council resolved to pay the following accounts: Proposed Councillor Maggie Dunn, seconded Councillor Andy Baker, unanimous decision.

PAYEE	DETAILS	CHQ NO.	INVOICE	VAT	*POWER TO PAY
L J Harley	Clerk's salary	S/0	£988.35		1
HMRC	PAYE and NICS payments	D/D	£62.70		1
NEST	Pension payments	D/D	£35.49		1
Gadd Brothers	School Lane/Downing Drive link footpath	2222	£6,276.00	£1,046.00	6
Gt Barton Thanks-giving Fund	Hire of Village Hall	2223	£16.00		3
Vertas Group Ltd	Grass cutting 1/7/21 - 30/9/21	2224	£768.13	£128.02	5
Vertas Group Ltd	Grass cutting 1/1/21 - 31/3/21	2225	£749.51	£124.92	5
<b>Total Payments July</b>			£8,896.18	£1,298.94	

<b>8.2</b>	*Power to pay:	
	1	Local Government Act 1972 S.112
	2	Local Government Act 1972 s.137
	3	Local Government Act 1972 S.111
	4	Small Holdings and Allotments Act 1908 ss.23,25
	5	Public Health Act 1875 s.164
	6	Public Health Act 1980 ss.43, 50
	b) Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them had been circulated. The checking of the monthly bank reconciliations (Financial Regulations 2.2 quarterly check of bank reconciliation by a member who is not a bank signatory or the Chair) will be carried out for the next meeting. There were no items arising from risk assessments and there were no questions. Bank balances as at 30/6/21:	
	Current A/C	£66,037.44
	Bus Reserve	£45,623.73
	<b>Total</b>	<b>£111,661.17</b>
	Items paid/owed from newsletter	£0
	Other Credits received	£0
	Business reserve account interest	£1.13
	Payments made under S137	£0
Transfers between accounts	£0	
Reserves:		
<b>RESERVES</b>	<b>BALANCE</b>	<b>NET AMOUNT SPENT YTD 2021-22 Financial year</b>
Small Projects	£15,146 Earmarked: £300 School Lane footpath re-planting, £1000 towards cleaning war memorial, £55 maintenance of garden under village sign Dog/waste bins £850 Total earmarks £2,205	£13,970
Neighbourhood Plan	Closed	£122
Youth Project	£938	£0
General	£20,563	£0
Allotments	NIL	£60
Asset maintenance	£ 8041 (Earmarked £1092 basket ball surface maintenance)	£0

	Asset acquisition	£13,160 (Earmarked : Community Speed Watch £1,007)	£0		
	Icepits Wood	£10,791	£0		
	S106 Funds	£14,676	£0		
	Total reserves	£83,315	£14,152 (Amount spent from reserves in financial year 2021/22)		
	The footpaths around the village will be sprayed to remove weeds in July. The Neighbourhood Plan Reserve has been closed and the balance of £3,736 transferred to the Small Projects Reserve.				
<b><u>8.3</u></b>	(c) Councillors reviewed the quarterly list of receipts and payments as per their Standing Orders. There were no questions.				
<b><u>8.5</u></b>	(e) Council resolved to pay the total invoice for the work to complete the School Lane/Downing Drive link footpath of £6,276.00 plus a further invoice for £100. This will be paid from the Small Projects Reserve. Proposed Councillor Maggie Dunn, seconded Councillor Gwyn James, unanimous decision.				
<b><u>8.6</u></b>	(f) Council resolved to pay a grant to the school for £695 to cover the cost of a green house. Councillor Rebecca Hopfensperger offered to pay the balance of the school's grant request of £811.00. Proposed Councillor Matthew Parker, seconded Councillor Gwyn James, unanimous decision.				
<b><u>8.7</u></b>	(g) Council resolved to pay for defensive planting to protect the corner of Conyers Green of £56.00. Proposed Councillor Maggie Dunn, seconded Councillor Matthew Parker, unanimous decision. This payment will be made from the small projects reserve.				
<b><u>8.8</u></b>	(h) Council agreed in principle to provide Christmas lunch for vulnerable residents of the village. Councillor Maggie Dunn will contact Greene King to confirm availability and prices.				MD
<b><u>8.9</u></b>	(i) and (j) Council resolved to change their banking to Unity Bank from National Westminster, to close the National Westminster account and to use Internet banking for making payments. Proposed Councillor Gwyn James, seconded Councillor Matthew Parker, 5 Councillors voted for, with 1 voting against.				
<b><u>8.10</u></b>					
<b><u>8.11</u></b>	(k) An ink cartridge will be provided to Councillor Peter Fisk.				MD
<b><u>8.12</u></b>	(l) The payment for Vertas (grass cutting) from Jan to March 2021 has now been paid following receipt of the correct invoice.				
<b><u>9.0</u></b>	<b><u>Chairman and Councillors reports</u></b> A new Vicar has been appointed to cover Gt Barton and Thurston. Widening the entrance to the Village Hall was discussed.				
<b><u>10.0</u></b>	<b><u>Update on Village projects</u></b> : (i) Ownership of land at Mission Church, Conyers Green – Councillor Maggie Dunn will continue to look into the land ownership issue. (ii) Bertuna Close and S106 restrictions – Clerk is waiting for information on how many residents have links to Gt Barton (iii) The re-opening of the Livermere Road telephone box book exchange will be managed by Councillor Steve Todd and the Clerk (iv) Clerk will contact West Suffolk				

	<p>Council to confirm if paperwork has been received to re-route the Green Lane footpath. If not, an appointment can be requested with the land owner and West Suffolk Council (v) Work to repair the edging around the basketball surface will be carried out. Councillor Steve Todd will order a box to quarantine books. Councillor Todd will also look into big lottery funding for the playground. (vi) Items from P Reeve – Councillor Maggie Dunn will discuss the Radarlux speed sign, a new anchor cover for Little Hamlet will be ordered, the war memorial grant is being processed (vii) The Triangle development has already been discussed (viii) The request for a bench by the allotments has been referred to Rights of Way (ix) Councillor Maggie Dunn has spoken to Rougham Airfield following a complaint about noise from small aircraft. A contact name and number has been provided for anyone wishing to contact them. (x) Councillor Gwyn James will be working on information for the new tree working group, over the next few months (xi) Gift of Land Schofield Estate - The solicitors have acknowledged the Parish Council's request for a piece of land adjacent to Mill Road and Livermere Road for a community woodland. This will be referred to the trustees and other beneficiaries. (xii) Gt Barton's Neighbourhood Plan has been 'made' by West Suffolk Council and will be formally part of the development plan for West Suffolk.</p>	<p>MD LJH LJH LJH</p>
<b>11.0</b>	<p><b><u>Updating Council's 3 year objectives</u></b> A meeting will be arranged to discuss.</p>	
<b>12.0</b>	<p><b><u>Plaque on Conyers Green</u></b> A small ceremony will be arranged.</p>	
<b>13.0</b>	<p><b><u>Adding Councillor David Clarke to the planning committee</u></b> Councillor Maggie Dunn proposed adding Councillor David Clarke to the planning committee. This was seconded by Councillor Andy Baker, unanimous decision.</p>	
<b>14.0</b>	<p><b><u>Date for village litter pick</u></b> This will be arranged for Spring 2022.</p>	LJH
<b>15.0</b>	<p><b><u>Update on new Councillor training</u></b> Councillor Andy Baker has completed his training. Councillor Gwyn James has completed 4 of the 6 sections and Councillor Steve Todd starts his training in August.</p>	
<b>16.0</b>	<p><b><u>Nominate Councillor to represent Gt Barton Parish Council on the Ixworth Traffic Task Force</u></b> Councillor Andy Baker volunteered to be the representative.</p>	ST
<b>17.0</b>	<p><b><u>Request from a resident for new footpaths in the village</u></b> This will be discussed in line with the Council's 3 year objectives.</p>	LJH
<b>18.0</b>	<p><b><u>Newsletter working group</u></b> A newsletter working group will be set up to include Councillors Maggie Dunn, Gwyn James and Steve Todd. Councillor Maggie Dunn will contact the church regarding The Messenger magazine, which is no longer being circulated in the village.</p>	
<b>19.0</b>	<p><b><u>Council to consider the expertise required for responding to planning applications for large scale development</u></b> Council will employ professionals if specialist help is needed.</p>	
<b>20.0</b>	<p><b><u>Correspondence received</u></b> There were no further items of correspondence.</p>	
<b>21.0</b>	<p><b><u>Items to be carried forward to next meeting</u></b> The pilot for the automatic number plate recognition speed camera is operating in Suffolk and Gt Barton has been accepted as part of this project.</p>	
<b>22.0</b>	<p><b><u>Closing public session</u></b> No further items were raised.</p>	
<b>23.0</b>	<p><b><u>Date of next meeting</u></b> The next meeting will be held on Monday 20<sup>th</sup> September 2021.</p>	

There being no further business the meeting finished at 10.05 pm.

.....Sign & Date

.....Print name

CHAIRMAN

Signed as confirmation that they are a true record.

--	--	--