

**MINUTES OF THE REMOTE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY
19TH APRIL 2021 COMMENCING AT 7.15 PM**

<u>Item</u>	<p>Councillor Maggie Dunn chaired the remote Council meeting along with Councillors Matthew Parker, Philip Reeve, Peter Fisk, Andy Baker, Gwyn James and Steve Todd . The meeting is being held remotely due to social distancing measures during the Coronavirus Pandemic.</p> <p>7 members of the public were present.</p> <p><u>1.0 Chairman’s welcome, reminder about the filming of meetings & to receive apologies for absence</u></p> <p>Councillor Maggie Dunn welcomed everyone to the meeting and explained how this remote meeting would run, voting with a show of hands and that the meeting is being recorded. Apologies for absence had been accepted from Declan Gallagher and Andy Baker. This meeting was re-scheduled from 19th April 2021 as Councils were unable to post agenda’s during the period of national mourning for Prince Philip.</p> <p><u>2.0 Council to consider co-opting David Clarke onto the Council</u></p> <p>The Council resolved to co-opt David Clarke onto the Council. Proposed Councillor Maggie Dunn, seconded Councillor Philip Reeve, unanimous decision.</p> <p><u>3.0 To receive members declarations of interest</u></p> <p>There were no declarations of interest or requests for dispensation.</p> <p><u>4.0 To sign the minutes of the meeting on 15th March 2021 to stand as an accurate record</u></p> <p>The Council resolved to sign the minutes of the Council meeting on 15th March 2021 as an accurate record. Proposed Councillor Gwyn James, seconded Councillor Matthew Parker, unanimous decision.</p> <p>Councillor Maggie Dunn allowed the following reports from County and Borough Councillors.</p> <p><u>5.0 To receive County Councillors Report</u></p> <p>Councillor Rebecca Hopfensperger apologised that she had been unable to attend the Annual Parish Meeting. Mill Road tree belt has been surveyed and the work ordered. This should be carried out in the next 2 months. Garden waste which has been tipped into the ditch will also be removed. The pot holes on East Barton Road will be filled in the next few weeks. There is no date yet for the removal of the bus shelter on Livermere Road. Councillor Rebecca Hopfensperger has escalated to the flooding team, the issues following the planning application for Oakridge, Mill Road.</p> <p>Drain cleansing in the village will be carried out in April/May.</p> <p>Councillor Rebecca Hopfensperger has raised with Suffolk County Council the cost of an access onto the A143 from the land North of Icepits Wood and the A143. Suffolk County Council will need a plan and details of the work to be carried out before a quote can be given. No funding is available. This will be discussed at a meeting of the Icepits Wood committee to be arranged once face to face meetings resume.</p> <p>Suffolk County Council have started investigation work for planning permission on the triangle.</p> <p>Councillor Philip Reeve asked if the tree work on Mill Road would include a re-planting schedule. Councillor Rebecca Hopfensperger has asked for the scope of work (Council also requested a copy). Failed trees will be removed with no planting planned.</p> <p>The gully on the A143 southbound towards Bury has been reported.</p> <p><u>6.0 To receive Borough Councillors Reports</u></p> <p>The ‘No fly tipping’ signs received from Councillor Sarah Broughton will be offered to local land owners. Residents backing onto the Mill Road tree belt will be advised of the work to be undertaken along with a request that garden waste is not deposited into the ditch.</p>	<p>LJH</p> <p>RH</p> <p>LJH</p> <p>LJH</p>
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7.0	<u>Council to consider the request from the Maple Green Resident's Association to consider purchasing the green and transferring it to West Suffolk Council for continued maintenance</u>	MD																		
	<p>Councillor Maggie Dunn proposed the Council purchase Maple Green (at a cost of £5000 and £2500 legal fees). 2 Councillors were in favour with 4 Councillors against. It was decided that the matter will be pursued through Jo Churchill M P to see if some costs may be waived if the land is held for use as a green in the village in perpetuity. A Davies (solicitor) offered to provide his services free of charge to the Parish Council if the purchase goes ahead.</p> <p>Councillor Rebecca Hopfensperger and Councillor Sarah Broughton support the idea of the land being in the ownership of the Parish Council or West Suffolk Council but are unsure whether West Suffolk Council would accept the gift of the land. Councillor Maggie Dunn will liaise with Damien Parker at West Suffolk Council.</p>		MD																	
8.0	<p><u>Council to consider the following planning application:</u></p> <table border="1" data-bbox="368 692 1458 813"> <tr> <td data-bbox="368 692 619 813">The Old House, Livermere Road</td> <td data-bbox="627 692 906 813">DC/21/0670/TPO</td> <td data-bbox="914 692 1458 813">TPO 124 (1987) tree preservation order - 1 Yew overall crown reduction by four metres</td> </tr> </table>	The Old House, Livermere Road	DC/21/0670/TPO	TPO 124 (1987) tree preservation order - 1 Yew overall crown reduction by four metres	MD															
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	<p>Council objected to this application but commented that they would support the application if the wording was amended to 'overall crown reduction by UP TO 4 metres, in consultation with the tree surgeon.</p>	LJH																		
9.0	<p><u>Freedom Church grant application</u></p> <p>Councillor Maggie Dunn will chase the primary school to see if their grant application is still required.</p> <p>Councillor Matthew Parker proposed paying for the cost of the picnic tables £1544, seconded Councillor Philip Reeve, unanimous decision. These funds will be allocated from the small projects reserve.</p>	MD																		
10.	<p><u>End of Year accounts</u></p> <p>The following items were carried forward to May's meeting:</p> <p>(i) Council to consider, approve and sign the Annual Governance and Accountability Return 2020/21 Section 1 The Annual Governance Statement</p> <p>(ii) Council to consider, approve and sign the Annual Governance and Accountability Return 2021/21 Section 2 The Accounting Statement</p> <p>(iii) Confirmation of the dates for the exercise of public rights to approve the accounts 14/6 – 23/7/21</p> <p>(iv) Council to confirm transfer of the underspend of £1453.21 from 2020/21 to small projects reserve</p> <p>(v) Council to consider the Statement of Variances</p>	LJH																		
11.0	<p><u>FINANCE: Council to consider</u> -</p> <p>(a) The Council resolved to pay the following accounts: Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision.</p> <table border="1" data-bbox="368 1738 1458 1989"> <thead> <tr> <th data-bbox="368 1738 544 1816">PAYEE</th> <th data-bbox="552 1738 887 1816">DETAILS</th> <th data-bbox="895 1738 983 1816">CHQ NO.</th> <th data-bbox="991 1738 1166 1816">INVOICE</th> <th data-bbox="1174 1738 1302 1816">VAT</th> <th data-bbox="1310 1738 1458 1816">*POWER TO PAY</th> </tr> </thead> <tbody> <tr> <td data-bbox="368 1827 544 1906">LJ Harley</td> <td data-bbox="552 1827 887 1906">Clerk's salary</td> <td data-bbox="895 1827 983 1906">S/O</td> <td data-bbox="991 1827 1166 1906">£ 987.75</td> <td data-bbox="1174 1827 1302 1906"></td> <td data-bbox="1310 1827 1458 1906">1</td> </tr> <tr> <td data-bbox="368 1917 544 1989">HMRC</td> <td data-bbox="552 1917 887 1989">PAYE and NICS payments</td> <td data-bbox="895 1917 983 1989">D/D</td> <td data-bbox="991 1917 1166 1989">£ 62.70</td> <td data-bbox="1174 1917 1302 1989"></td> <td data-bbox="1310 1917 1458 1989">1</td> </tr> </tbody> </table>	PAYEE	DETAILS	CHQ NO.	INVOICE	VAT	*POWER TO PAY	LJ Harley	Clerk's salary	S/O	£ 987.75		1	HMRC	PAYE and NICS payments	D/D	£ 62.70		1	MD
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NEST	Pension	D/D	£ 35.49		1
SALC	Annual Subscription	2202	£ 782.02		3
Kalkkwik	Newsletter pamphlet printing	2203	£ 385.84		2
MCP Solicitors	Charges for 2 x Icepits Wood lease, investigating unregistered land & disbursements	2204	£ 2,551.64	£411.91	3
Gipping Press	Printing copies of the Neighbourhood Plan	2205	£ 90.00		4
	TOTAL PAYMENTS APRIL		£ 4,895.44	£411.91	
*Power to pay:					
1 Local Government Act 1972 S.112					
2 Local Government Act 1972 s.142					
3 Local Government Act 1972 S.111					
Localism Act 2011, Sch 9; Town and Country Planning Act 1990 S.61f(1) and					
4 planning and Compulsory Purchase Act 2004 s.38C(2)					
b) Councillors had received the financial report from the Responsible Financial Officer including details of bank balances, receipts, reserve budgets and spending against them. There were no questions. The bank reconciliation for January had been checked by Councillor Maggie Dunn and was approved by the Council. Bank balances as at 31/3/21:					
Current A/C		£40,499.18			
Bus Reserve		£45,622.60			
Total		£86,121.78			
Items paid/owed from newsletter		£0			
Other Credits received		£576.59 VAT reclaimed			
Business reserve account interest		£1.12			
Payments made under S137		£0			
Transfers between accounts		£0			
Total expenses for Coronavirus		£339.71 NET			
Reserves:					
RESERVES	BALANCE	NET AMOUNT SPENT YTD 2021-22 Financial year			
Small Projects	£17,377 Earmarked: £3,000 School Lane footpath, Land Registering £2861, cleaning war memorial £1000, Clearing SL/DD link footpath £500, Maintenance of garden under village sign £85	£2,140			

Neighbourhood Plan	£3,768	£90
Youth Project	£938	£0
General	£20,563	£0
Allotments	£60	£0
Asset maintenance	£ 6041 (Earmarked £1092 basketball surface maintenance)	£0
Asset acquisition	£11,160 (Earmarked : Community Speed Watch £1,007)	£0
Icepits Wood	£7,829	£0
S106 Funds	£14,676	£0
Total reserves	£82,412	£2,230 (Amount spent from reserves financial year 2021-2022)

West Suffolk Council have increased the cost for emptying dog waste bins by 2% from April 2021. Our invoice has increased to £961.08 from £942.00 for 2020-2021.

Government have announced that it would not be extending powers for local councils in England to meet remotely. A call for evidence consultation will run from 12/3/21 for 12 weeks.

(c) The Council resolved to purchase 'Book Exchange' signs for the Livermere Road telephone box. Proposed Councillor Maggie Dunn, seconded Councillor Gwyn James, unanimous decision.

(d) Council resolved to employ a pest controller to deal with the playground moles. Proposed Councillor Maggie Dunn, seconded Councillor Philip Reeve, unanimous decision.

(e) Council will consider a charity donation at their next meeting.

(f) Council will review their reserves at May's meeting. Council resolved to adopt a Reserves Policy. Proposed Councillor Philip Reeve, seconded Councillor Peter Fisk, unanimous decision.

(g) Councillor Matthew Parker presented 3 quotes for the completion of the School Lane/Downing Drive link footpath and 3 quotes for the removal of the trees. The Council resolved to go forward with carrying out the works as detailed in the quote provided by Gadd Brothers:
Clearance of scrub and trees along proposed route of footpath between School Lane and Downing Drive. Construction of footpath along route of proposed pathway to Suffolk County Council type A construction with a membrane under the construction material, concrete kerb edging along both sides of pathway, surface tarmac with key clamp pedestrian barriers at the School Lane end of the footpath. Proposed Councillor Matthew Parker, seconded Councillor Peter Fisk, unanimous decision. Funds will be

	<p>taken from the Small Projects Reserve. The Council will replant the trees which have been felled within the village.</p>	LJH
<p>12.0</p>	<p><u>Update on village projects</u></p> <p>(i) The Neighbourhood Plan referendum will take place on 6th May 2021.</p> <p>(ii) Cost of access onto A143 from Icepits Wood – this was covered under item 5.</p> <p>(iii) Fly tipping on Mill Road – residents will be sent a notification letter of the work to be carried out on the Mill Road tree belt and asked not to tip any garden waste into the ditch.</p> <p>(iv) Turning corner at Conyers Green – the cones can now be removed and defensive planting was suggested.</p> <p>(v) Rights of Way have contacted the landowner to see if the existing cul-de-sac footpath on Green Lane can be extended to East Barton Road. West Suffolk Council will discuss with the landowner.</p>	LJH
<p>13.0</p>	<p><u>Update following meetings regarding the planning application for the NE Development</u></p> <p>Councillors met with St Joseph (Berkeley Homes), West Suffolk Council, Suffolk County Council and Carter Jonas to discuss the planning application for the NE Development, The Severals. The Council will formulate their response.</p>	LJH
<p>14.0</p>	<p><u>Planning – Council to sign the planning committee meeting minutes of 12th April 2021 (ii) consider the completed planning applications form West Suffolk Council</u></p> <p>The Council resolved to accept the planning committee meeting minutes of 12th April 2021 as an accurate record of the meeting. Proposed Councillor Maggie Dunn, seconded Councillor Matthew Parker, unanimous decision.</p> <p>Following discussions the following 2 items regarding footpaths were carried forward to June’s meeting:</p>	
<p>15.0</p>	<p>(1) <u>Request from a resident for a footpath along the side of the grassed areas between Bunbury Avenue and The Park</u></p>	
<p>16.0</p>	<p>(2) <u>Request from a resident for Council to consider looking into extending the footpaths from Nacton Lane to Fornham St Martin and from the A143 (around the stud) which currently comes out on Fornham Road to continue round to Livermere Road</u></p>	
<p>17.0</p>	<p><u>Correspondence</u></p>	
<p>18.0</p>	<p>No further items of correspondence had been received.</p> <p><u>Closing public session</u></p> <p>The Council will set up a working party to look at trees in the village.</p> <p>There being no further business the meeting finished at 10pm.</p> <p>.....Sign & Date</p> <p>.....Print name</p> <p>CHAIRMAN</p> <p>Signed as confirmation that they are a true record.</p>	LJH

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