

**MINUTES OF THE REMOTE MEETING OF GREAT BARTON PARISH COUNCIL ON MONDAY
14th DECEMBER 2020 COMMENCING AT 7.15 PM**

<u>Item</u>	<p>Councillor Maggie Dunn chaired the remote Council meeting along with Councillors Matthew Parker, Philip Reeve, Peter Fisk, Declan Gallagher, Andy Baker, Gwyn James and Steve Todd . The meeting is being held remotely due to social distancing measures during the Coronavirus Pandemic.</p> <p>3 members of the public were present.</p>	
<u>1.0</u>	<p><u>Chairman’s welcome, reminder about the filming of meetings & to receive apologies for absence</u></p> <p>Councillor Maggie Dunn welcomed everyone to the meeting and explained how this remote meeting would run, voting with a show of hands and that the meeting is being recorded.</p>	
<u>2.0</u>	<p><u>To receive members declarations of interest</u></p> <p>There were no declarations of interest or requests for dispensation.</p>	
<u>3.0</u>	<p><u>List of Community’s aspirations for The Triangle</u></p> <p>On a par with importance the following items were raised as the community’s aspirations for the triangle:</p> <p>Adequate school parking, retail facility/cafe to reflect resident’s aspirations (following consultation under the Neighbourhood Plan), Multi Use Games Area (possibly shared with the school), a flexible building to provide healthcare facilities or a mobile clinic/indoor sports facility/café. Policy GB 7 in Gt Barton’s emerging Neighbourhood Plan lists these community facilities.</p>	
<u>4.0</u>	<p>With regard to where the first 40 houses should be built, the Council do not wish to specify this until the full Development Brief for the site is seen, however they would like to see the first houses built tied in with the school drop-off and pick-up/carpark facility.</p> <p><u>Neighbourhood Plan Clerk’s contract and dissolution of Neighbourhood Plan working group</u></p> <p>The Council resolved to dissolve the Neighbourhood Plan Working Group as their work is now complete. The Neighbourhood Plan Clerk’s zero hours contract will continue until 31/3/21 as there is still some administration work to do. Proposed Councillor Maggie Dunn, seconded Councillor Philip Reeve, unanimous decision. The clerk will advise the Neighbourhood Plan Clerk.</p>	LJH
<u>5.0</u>	<p>Councillor Maggie Dunn gave her thanks to everyone involved for the last 4 ½ years, in putting together the Neighbourhood Plan.</p> <p><u>Open Public Session</u></p> <p>The issue of the damaged bus shelter on Livermere Road was raised again. Councillor Rebecca Hopfensperger and M P Jo Churchill have been chasing Suffolk County Council to have this removed. Residents have offered to remove the shelter. Photographic evidence will be sent to show children are standing in a very small slippery area next to the road.</p>	LJH
<u>6.0</u>	<p><u>To receive County Councillors Report</u></p> <p>Councillor Rebecca Hopfensperger had sent her apologies and a report:</p> <p>Mill Road tree belt - waiting for a date for the work to be carried out and this is being chased on almost a daily basis. Livermere Road Bus Stop – awaiting the work to be scheduled, and continue to chase, with the cabinet member involved to get some action.</p> <p>Tree proposals throughout the villages - put these to the department dealing with planting the new trees and am awaiting their response.</p>	
<u>7.0</u>	<p><u>To receive Borough Councillors Reports</u></p> <p>West Suffolk’s Local Plan consultation finishes on 22/12/20. West Suffolk Operational Hub have won a construction award.</p>	

8.0	<p>Planning</p> <p>Following site visits, the Parish Council objected to the following planning applications and commented:</p> <table border="1"> <thead> <tr> <th data-bbox="363 300 523 371">Address</th> <th data-bbox="528 300 715 371">Reference number</th> <th data-bbox="719 300 1433 371">Details</th> </tr> </thead> <tbody> <tr> <td data-bbox="363 378 523 602">Rosewood House, Livermere Road</td> <td data-bbox="528 378 715 602">DC/20/2019/V AR</td> <td data-bbox="719 378 1433 602">Planning application - Variation of condition 3 and 4 of DC/17/1029/HH to enable use of revised plans for the (a) two storey side extension to northern elevation (b) ground floor rear and side extension to southern elevation to include roof terrace (c) one balcony to rear (d) one veranda to rear (e) alteration of existing openings (f) formation of new openings and (g) cladding of building</td> </tr> <tr> <td data-bbox="363 609 523 992"></td> <td data-bbox="528 609 715 992"></td> <td data-bbox="719 609 1433 992">Comment: Object - The Parish Council objects to this application and wishes to see the policies detailed in the decision notice from 2017 upheld, especially: Before the balcony and roof terrace are first brought into use, a 1.7m high obscure screen shall be installed along the southern length of the roof terrace and the northern side of the balcony and this form of obscure screening shall be retained permanently at all times thereafter. Reason: To prevent the overlooking of adjacent properties in order to ensure that residential amenity is not adversely affected.</td> </tr> <tr> <td data-bbox="363 999 523 1104">19 Anglesey Place</td> <td data-bbox="528 999 715 1104">DC/20/2020/HH</td> <td data-bbox="719 999 1433 1104">(a) single storey front extension (b) raising of roof to create increased first floor space and second floor attic</td> </tr> <tr> <td data-bbox="363 1111 523 1281"></td> <td data-bbox="528 1111 715 1281"></td> <td data-bbox="719 1111 1433 1281">Comment: Object - Gt Barton Parish Council object to this application as the scale of the development is not in keeping with the street scene. It is contra to Gt Barton's emerging Neighbourhood Plan policy GB12 Items 2 and 10.</td> </tr> </tbody> </table>	Address	Reference number	Details	Rosewood House, Livermere Road	DC/20/2019/V AR	Planning application - Variation of condition 3 and 4 of DC/17/1029/HH to enable use of revised plans for the (a) two storey side extension to northern elevation (b) ground floor rear and side extension to southern elevation to include roof terrace (c) one balcony to rear (d) one veranda to rear (e) alteration of existing openings (f) formation of new openings and (g) cladding of building			Comment: Object - The Parish Council objects to this application and wishes to see the policies detailed in the decision notice from 2017 upheld, especially: Before the balcony and roof terrace are first brought into use, a 1.7m high obscure screen shall be installed along the southern length of the roof terrace and the northern side of the balcony and this form of obscure screening shall be retained permanently at all times thereafter. Reason: To prevent the overlooking of adjacent properties in order to ensure that residential amenity is not adversely affected.	19 Anglesey Place	DC/20/2020/HH	(a) single storey front extension (b) raising of roof to create increased first floor space and second floor attic			Comment: Object - Gt Barton Parish Council object to this application as the scale of the development is not in keeping with the street scene. It is contra to Gt Barton's emerging Neighbourhood Plan policy GB12 Items 2 and 10.
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9.0	<p><u>To sign the minutes of the Council meeting on Monday 16th November 2020 to stand as an accurate record of the meeting</u></p> <p>The minutes of the Council meeting on Monday 16th November 2020 were accepted as an accurate record of the meeting, and will be signed at a later date due to 'social distancing measures' currently in place. Proposed Councillor Gwyn James, seconded Councillor Peter Fisk, unanimous decision.</p>															
10.0	<p><u>Resignation of Councillor and Notice of Vacancy</u></p> <p>Resignation had been received from Diana Boys. Councillor Maggie Dunn expressed thanks for everything Diana had done for the village and its residents.</p>															
11.0	<p><u>FINANCE: Council to consider</u> -</p> <p>(a) The Council resolved to pay the following accounts: Proposed Councillor Maggie Dunn, seconded Councillor Andy Baker, unanimous decision.</p>															

11.1	PAYEE	DETAILS	CHQ NO.	INVOICE	VAT	*POWER TO PAY
	NEST	Pension	D/D	£35.49		1
	HMRC	PAYE & NICS	D/D	£63.99		1
	L J Harley	Clerk's salary	S/O	£987.75		1
	L J Harley	Expenses and Mileage October to December 2020	2189	£206.94	£17.78	3
	J Roe	Emergency Plan expenses	2190	£47.88		3
	L and M Signs	Playground Covid signs	2191	£76.80	£12.80	3
	Kallkwik	Newsletter printing	2192	£380.00		3
	Total Payments December			£1,798.85	£30.58	
	*Power to pay:					
	1 Local Government Act 1972 S.112 Localism Act 2011, Sch 9; Town and Country Planning Act 1990 S.61f(1) and 2 planning and Compulsory Purchase Act 2004 s.38C(2) 3 Local Government Act 1972 S.111 4 Public Health Act 1875 s.164					
11.2	b) Councillors had received the financial report from the Responsible Financial Officer including details of bank balances, receipts, reserve budgets and spending against them. There were no questions. The bank reconciliation for November had been checked by Councillor Maggie Dunn and was approved by the Council. Bank balances as at 30/11/20:					
	Current A/C		£51,810.18			
	Bus Reserve		£45,620.33			
	Total		£97,430.51			
	Items paid/owed from newsletter		£0			
	Other Credits received		£0			
	Business reserve account interest		£0			
	Payments made under S137		£0			
	Transfers between accounts		£0			
	Total expenses for Coronavirus		£347.66			
	Reserves:					
	RESERVES	BALANCE			NET AMOUNT SPENT YTD	
	Small Projects	£21,119. Earmarked: £3,000 School Lane footpath, Land Registering £5000, cleaning war memorial £1000)			£1,674	

	Neighbourhood Plan	£3,877 – Earmarked: £193 SD salary to March 2021	£1,313
	Neighbourhood Plan Grant	Nil	£8190
	Youth Project	£938	£0
	General	£20,563	£0
	Allotments	£60	£60
	Asset maintenance	£ 6041 (Earmarked £1092 basketball surface maintenance)	£1,066
	Asset acquisition	£11,160 (Earmarked : Community Speed Watch £1,007)	£0
	Icepits Wood	£7,829	£0
	S106 Funds	£14,676	£0
	Total reserves	£86,262	£12,303 (Amount spent from reserves this financial year)
	<p>Councillor Philip Reeve confirmed that he is still liaising with Vertas who are aware that payment is being withheld as the grass cutting contract is not correct to the offer document.</p> <p>The Council will receive £102.40 of residual S106 funds from West Suffolk Council to spend on open spaces and structures. This has been claimed retrospectively for maintenance work on the playground this year and therefore funds can be allocated to any projects once received. Councillors were reminded to update their Register of Members Interest forms.</p>		
<u>11.3</u>	(c) As per Standing Order 17 councillors reviewed the list of aggregate receipts and payments for the quarter to December 2020, including comparison with budgets and any overspends. There were no questions.		
<u>11.4</u>	(d) An invoice had not been received from the Neighbourhood Plan Clerk		
<u>11.5</u>	(e) The Council ratified the costs for the general Covid 19 playground signs. Proposed Councillor Philip Reeve, seconded Councillor Andy Baker, unanimous decision.		
	The Council increased the budget for Local Government Act S137 payments to £3,010 following payment of Holy Innocents Church insurance instead of grass cutting costs. Proposed Councillor Philip Reeve, seconded Councillor Gwyn James, 6 Councillors voted for the resolution and 2 Councillors voted against.		
<u>11.6</u>	(f) The Council ratified the cost for rotating the Perspex signs on Livermere Road telephone box. Proposed Councillor Steve Todd, seconded Councillor Maggie Dunn, unanimous decision.		
<u>11.7</u>	(g) The Council resolved to accept the cost of putting together and installing the memorial bench on Conyers Green. Proposed Councillor Steve Todd, seconded Councillor Declan Gallagher, unanimous decision.		

<p><u>12.0</u></p>	<p><u>Council's response to the new West Suffolk Local Plan</u> The Parish Council have put a lot of work into their response which will be forwarded to West Suffolk.</p>				
<p><u>13.0</u></p>	<p><u>Gift of Land</u> The Council has asked if a piece of land closer to the village could be offered. There has been no response so far.</p>				
<p><u>14.0</u></p>	<p><u>Update on closure of Cattishall crossing</u> Confirmation has been received from the Secretary of State, that Cattishall crossing will be removed from Network Rail's Suffolk Level Crossing Reduction Order.</p>				
<p><u>15.0</u></p>	<p><u>Clerk's holiday carried forward to next year</u> The Council resolved that the Clerk may carry forward 2 weeks holiday from 2020 to 2021/22. Proposed Councillor Philip Reeve, seconded Councillor Gwyn James, unanimous decision.</p>				
<p><u>16.0</u></p>	<p><u>Items carried forward from last meeting:</u> i) Councillor Maggie Dunn had no update on the re-routing of the footpath; ii) Information had not been received relating to village green boundary structures; iii) The Holy Innocents Church had no further information relating to the ownership of the land at Conyers Green. Councillor Maggie Dunn will contact the Diocese. This piece of land has not been registered with Land Registry.</p>	MD			
<p><u>17.0</u></p>	<p><u>Update on village projects</u> (i) Green King were not willing to grant vehicular access to the piece of land next to Iceptis Wood, from The Bunbury Arms car park. (ii) Councillors will review the history of the School Lane/Downing Drive link footpath and send their comments on how to proceed, directly to Councillor Matthew Parker. (iii) Councillor Philip Reeve is still liaising with Vertas. A new contract has been received and it is still incorrect. Payment is still being withheld.</p>				
<p><u>18.0</u></p>	<p><u>Community Lunch</u> An update was given.</p>				
<p><u>19.0</u></p>	<p><u>Request for vehicle activated sign post on Pakenham Road</u> Councillor Andy Baker has reviewed the area. The clerk will confirm with the resident which direction the speeding issue comes from.</p>	LJH			
<p><u>20.0</u></p>	<p><u>Update on winter edition of the village newsletter</u> The winter edition of the village newsletter has been circulated to all residents and includes the Emergency Response Plan Residents Guide. An advertisement for an edition is included and this will be discussed by the Council in January.</p>	LJH			
<p><u>21.0</u></p>	<p><u>Chair and Councillor's Reports</u> There were no reports.</p>				
<p><u>22.0</u></p>	<p><u>Planning (i) Council to sign the planning committee meeting minutes of 7th December 2020 as an accurate record of the meeting and (ii) Council to consider the completed planning applications from West Suffolk Council</u> (i) The planning meeting minutes of 7th December were approved. Proposed Councillor Matthew Parker, seconded Councillor Peter Fisk, unanimous decision from those present at the meeting. The Parish Council supported the following applications:</p> <table border="1" data-bbox="363 1921 1453 2011"> <tr> <td data-bbox="363 1921 635 2011">Crown House, School Lane</td> <td data-bbox="635 1921 810 2011">DC/20/204 2/HH</td> <td data-bbox="810 1921 1453 2011">Householder planning application (a) canopy porch to front elevation (b) single storey side</td> </tr> </table>	Crown House, School Lane	DC/20/204 2/HH	Householder planning application (a) canopy porch to front elevation (b) single storey side	
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		extension (following demolition of existing extension)
Ty Cornell 29 The Coppice	DC/20/198 6/HH	(a) one window to front elevation (b) two storey side extension (following partial demolition of garage)
Vicarage Farm House, Livermere Road	DC/20/187 4/HH	Second amended application: (a) single storey front extension to form garage/workshop (b) two storey side extension (following demolition of existing single storey extension)
(ii) The following planning applications were approved by West Suffolk Council:		
Warwick House, East Barton Road	DC/20/1683/TPO	TPO426(2006) tree preservation order - 1 Oak reduce side of crown leaning towards dwelling by up to 2 metres
35 Conyers Way	DC/20/1666/TPO	TPO 033 (1961) tree preservation order - (i) 1 Cherry/Plum - fell (ii) 1 Redwood - crown raise to 3 metres
Rawlins, School Lane	DC/20/1678/TPO	TPO 370(1974) Tree Preservation Order - 3 Sycamores (i)height reduction by 30% (ii) reduce lateral branches by up to 4 metres on south elevation
23.0	<u>Correspondence</u> There were no items of correspondence.	
24.0	<u>Items to be carried forward to next meeting</u> No items were raised.	
25.0	<u>Closing public session</u> No further items were raised.	
26.0	<u>Date of next meeting</u> The next Parish Council meeting will be on Monday 18 th January 2021 and will be held remotely until social distancing measures are relaxed. There being no further business the meeting finished at 9 pm.	
Sign & Date	
Print name.	
	CHAIRMAN	
	Signed as confirmation that they are a true record.	

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