

**MINUTES OF THE MEETING OF GREAT BARTON PARISH COUNCIL ON  
MONDAY 16<sup>th</sup> JULY 2018 COMMENCING AT 7.15 PM**

	<p><b>Members Present:</b> Councillor Philip Reeve chaired the meeting together with Councillors Peter Fisk, Matthew Parker, Maggie Dunn, Nicola Crouch, Matthew Parker and Kate Trevitt (Acting Clerk). 1 member of the public was present.</p> <p><b>1.0 <u>Chairman’s welcome, reminder about the filming of meetings and to receive apologies for absence</u></b> Councillor Reeve welcomed everyone to the meeting. He acknowledged the absence of Councillor Diana Boys.</p> <p><b>2.0 <u>Public Open Session</u></b> There were no comments.</p> <p><b>3.0 <u>To receive County Councillor’s Report</u></b> Councillor Rebecca Hopfensperger was unable to attend but sent the following report : <u>Home School Transport</u> : The changes to the statutory minimum for providing free home to school transport have been voted through. There is a commitment to work with schools, particularly Thurston Community College. <u>Elms Close Flooding</u> : The drains are due to be cleansed in August when the system will be inspected at the same time. <u>Livermere Road Flooding</u> : A site visit has been requested. <u>The Park Flooding</u> : The owner of St. John’s Well has been contacted re ownership of the drains in The Park above the strip drain. The three drains on the A143 side of this strip drain should receive attention every 12 weeks. <u>White Gates East Barton Road</u> : Awaiting information. <u>WSOH</u> : Beccy attended the archaeological drop-in and saw some of the finds from the site. More sessions are intended for the following months, including tours of the site for schools.</p> <p><b>4.0 <u>To receive Borough Councillor’s Report</u> :</b> Councillor Sarah Broughton was unable to attend and did not send a report.</p> <p><b>5.0 <u>To receive members declarations of interest and requests for dispensation</u></b> There were no declarations of interest or requests for dispensation.</p> <p><b>6.0 <u>To sign the minutes of the Council Meeting on Monday 18<sup>th</sup> June 2018</u></b> The minutes of the Council Meeting on Monday 18<sup>th</sup> June 2018 were signed as an accurate record of the Meeting. Proposed Councillor Maggie Dunn, seconded Councillor Peter Fisk, unanimous decision.</p> <p><b>7.0 <u>Chairman’s Report</u></b> <u>The Forge Development</u> : For safety reasons it is hoped to widen the footpath between the Church Institute and the Petrol Station. The hedge bordering this footpath will not be removed; it is unclear where the drainage is or where the Highways’ boundary is. In the event of a second crossing, it is likely to be in the vicinity of the Church Institute. <u>Pollution</u> : In the area of the Post Office the pollution is ‘trapped’ between it and the houses and trees opposite. This is exacerbated by the bus stops, the crossing, etc. Councillor Broughton is seeking action. <u>The Hub</u> : Berkeley Homes has appointed WSP to do a traffic survey which recommends that the second roundabout from the Barton Severals Development is</p>	
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	<p>situated further from The Avenue towards the Village. Should there be a GB Bypass in the future, this location would facilitate this. WSP has produced extensive predictions of traffic volume for roads in GB.</p> <p><u>WSOH</u> : Morgan Sindall, contractor for the Hub, has to level the gradient of the site, the almost certain result of which will be that the Waste Transfer Station will dominate the skyline. This process will also increase the costs. It is hoped that the Hub will be completed by late 2019. During development of the site, construction traffic will be encouraged not to use Fornham Road. Effort will be made to keep the roads clean.</p> <p><u>Local Government Boundary Commission</u> : This will be on the Agenda for the August Planning Meeting when a reply will be formulated.</p> <p><b>8.0</b> <u>Safeguarding</u> : Councillor Dunn suggested that this be on the September Agenda.</p> <p><u>Suffolk Mineral and Waste Consultation</u> : Councillor Reeve will reply to this on behalf of the Council.</p> <p><b>9.0</b> <u>The Internal Audit</u> : This has been considered by the Council who were happy that there are no recommendations.</p> <p><b>10.0</b> <u>School Lane/Downing Drive Footpath</u> : Councillor Reeve will seek the opinion of the immediate residents to cover the path in bark or gravel in order to make it more accessible in winter conditions.</p> <p><b>11.0</b> <u>Neighbour Plan Update</u> : Councillor Crouch reported that a survey had been carried out to assess the progress of the Neighbourhood Plan. Mr. Ian Poole, advisor, outlined important points which need to be completed, not all of them requiring his advice. He has calculated how much time he needs to spend on his area of expertise and his conclusion was sixteen days which would cost £7000 + VAT. The NP Team will seek a further grant to cover this and if this is not forthcoming, the Parish Council will cover this as Mr. Poole's expertise is vital to the completion of the NP. His main function is to make the Plan as safe as possible in order to be passed. The Parish Council was in agreement that Mr. Poole should still continue advising the Neighbourhood Plan Team.</p> <p><b>12.0</b> <u>Updates on Village Projects/Matters</u> :</p> <p>a) <b>The Radarlux Vehicle Activated Sign</b>, at the moment in Mill Road, is not working properly and this is unlikely to be battery related. It was suggested to try and find an engineer conversant with this type of VAS OR write to the manufacturers in Germany.</p> <p>b) <b>Commemorating the End of WW1</b> – Councillor Dunn has applied for a grant for a 'silhouette soldier' but has not as yet had a reply. With regard to the possibility of cleaning the War Memorial (which is a PC asset) in the Churchyard, a quotation has been received for £1,560. As the cleaning programme involves some harsh-sounding methods, it was decided to contact the Rev. Manette Crossman for her opinion.</p> <p><b>13.0</b> c) <b>Review of Dog and Litter Bins</b> – following a site survey with Waste Management Officer, Mr. Andrew Harvey, the Clerk and Councillor Trevitt suggest the following adjustments :</p> <p><b>The Street</b> : remove the 2 black bins beside the Bus Stops + the yellow bin beside the Telephone Kiosk</p>	<p>LJH</p> <p>MD</p> <p>PR</p> <p>LJH</p> <p>LJH</p> <p>LJH</p>
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	<p><b>Bunbury Avenue/The Park</b> : Remove and abandon the black litter bin; remove the present Dog Bin and re-site it at Conyers Way and replace this with a new Dog &amp; Litter Bin <u>with</u> lid.</p> <p><b>School Road</b> : Remove the yellow bin which is adjacent to Lodge Close and retain the present Dog Bin near the Primary School.</p> <p>This will reduce our total number of bins which require emptying and charge when the Borough Council implements its new charge policy – i.e. pay for emptying each bin. This was proposed by Councillor Dunn, seconded by Councillor Fisk – passed with one objection. The clerk will contact St Edmundsbury Borough Council. It was subsequently agreed that the 6 bins on the Playing Fields would be monitored as at present it is not clear whether or not this constitutes too many bins.</p> <p>d) <b>Icepits Woods /Memorandum of Understanding</b> : A satisfactory conclusion has not been reached, so further talks are necessary.</p> <p>e) <b>White Gates on East Barton Road</b> : Councillor Parker reported that a costing had not been received. He further commented that it was unclear whether or not larger gates are suitable.</p> <p>f) <b>Mill Road Pedestrian Crossing</b> : The Report received from Kier Consultants outlined 3 potential problems – 1) Potential conflict with vehicular accesses 2)Narrow footway/pedestrian waiting point and 3) Road narrowing markings – and these were discussed in detail by the Council. The conclusion was that this process should be returned to Suffolk County Council Highways on the basis that we, the Great Barton Parish Council, are not sufficiently conversant with the problems outlined to make a wise decision. As it is a matter which comes directly under SCC Highways’ jurisdiction, the Council feels that it is they who should make the decision.</p> <p>g) <b>East Barton Road/Green Lane Speeding Issues</b> : Speeding issues have recently become more of a problem in Green Lane and Councillor Parker has agreed to look for a site suitable for a VAS. It was decided that both Fornham Road and East Barton Road should have the VAS placed for 2 weeks each.</p> <p><b>14.0 Councillors’ Reports</b> There were no Councillors’ Reports.</p> <p><b>15.0 Planning Minutes of Monday 9<sup>th</sup> July 2018</b> : Those who has been present at this Meeting when planning applications from St. Edmundsbury Borough Council had been submitted were in agreement that this was a true record of the Meeting – unanimous. The following application was supported:</p> <table border="1" data-bbox="347 1787 1442 1906"> <tr> <td data-bbox="347 1787 523 1906">Sunnyside, Livermere Road</td> <td data-bbox="523 1787 791 1906">DC/18/1036/HH</td> <td data-bbox="791 1787 1442 1906">(i) Single storey side and rear extensions (ii) detached garage (resubmission of DC/17/2001/HH)</td> </tr> </table>	Sunnyside, Livermere Road	DC/18/1036/HH	(i) Single storey side and rear extensions (ii) detached garage (resubmission of DC/17/2001/HH)	<p>LJH</p> <p>LJH</p> <p>LJH</p>
Sunnyside, Livermere Road	DC/18/1036/HH	(i) Single storey side and rear extensions (ii) detached garage (resubmission of DC/17/2001/HH)			

The following application was objected to:

<b>1 Millfield Cottages, Road</b>	<b>DC/18/1075/HH</b>	<b>1 annex (following demolition of existing garage)</b>
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Gt Barton Parish Council object to this application as it is inconsistent with policy DM24 especially in relation to (d) the design and siting of the annexe is such that it is capable of being reasonably integrated into the use of the original dwelling once the need for it has ceased.

The objection to the original application still stand for :

<b>Cavalaire, Green</b>	<b>DC/18/0895/FUL</b>	<b>1 dwelling with attached cartlodge (following demolition of existing dwelling and garage)</b>
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The application is contrary to policy DM24 and does not respect the character and especially the scale of existing dwellings in this small cluster of houses.

The mass of the proposed new house is out of place against the strong character of the area.

The ridge height is not commensurate with surrounding properties.

The residential amenity of occupants of nearby properties will be adversely affected due to the over bearing nature of this application and overlooking.

If St Edmundsbury Borough Council is minded to approve the application the Parish Council would like to see construction traffic controlled through a management plan, due to the small narrow lane the house is approached by.

The following planning applications had been agreed by St Edmundsbury Borough Council:

Pippins, East Barton Road	DC/18/0712/TPO	1Oak - Raise crown to 5 metres and overall crown reduction by up to 2.5 metres
The Barn, Livermere Road	DC/18/0779/FUL	1 dwelling and garage
Sandown, Pakenham Road	DC/18/0671/HH	(i) 1.5 storey side extension (ii) addition of dormer window to front elevation

The following application was refused by St Edmundsbury Borough Council:

Offices Mere Farm, Mere Farm Lane	DC/18/0729/FUL	First floor rear extension to provide 2 apartments
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**16.0**

**The Council's 3 year Objectives** : To be re-examined at the September Council Meeting.

**17.0**

**Finance – the Council to consider the following :**

- (a) The Payment of Accounts was agreed by the Council, proposed Councillor Dunn, seconded Councillor Reeve, unanimous decision.

Payee	Details	Total	VAT reclaimed
St Edmundsbury Borough Council	Annual bin emptying charge	£ 723.84	
NEST	Pension contributions	£ 31.50	
HMRC	PAYE/NICS	£ 117.21	
S Deare	Neighbourhood Plan Clerk salary/expenses	£ 216.00	
L J Harley	Clerks	£ 1,026.52	£8.94

LJH

	salary/expenses		
SALC	Leadership skills course - M Dunn	£ 123.60	£20.60
Vertas Group Ltd	Grass cutting Church and playing field	£ 1,506.17	£251.03
Gt Barton Thanksgiving Fund	Hall hire	£ 20.00	
<b>Total payments July</b>		<b>£ 3,764.84</b>	<b>£ 280.57</b>
S Deare	Neighbourhood Plan Clerk salary/expenses	£ 216.00	
L J Harley	Clerks salary/expenses	£ 924.42	
<b>Total payment August</b>		<b>£ 1,140.42</b>	<b>£ -</b>

(b) Financial Report from the Responsible Financial Officer including details of reserve budgets and spending against them:

The bank balances at 27/6/18:

Current A/C	£44,951.30
Bus Reserve	£60,390.98
<b>TOTAL</b>	<b>£105,342.28</b>

No items were paid or owed from the newsletter advertising.

Reserves:

RESERVES	BALANCE
Small Projects	£20,288 - <b>Earmarked:</b> £3,000 School Lane footpath, Mill Rd crossing from PC £2,750 & from Freedom Church £1,750, Replacement tree for Conyers Green £150 Total balance £12,638
Neighbourhood Plan	£6,521 – Earmarked £30 extra hours Linda, £207 SD salary, £150 for CAS technical help & £1248 SD salary to Dec 2018 = Total balance £5095
Neighbourhood Plan Grant	£0
Youth Project	£1,038
General	£20,563
Allotments	Nil
Asset maintenance	£ 4,482
Asset acquisition	£7,556 (Earmarked : Community Speed Watch £1,007) Total balance £6,549
Icepits Wood	£18,472 ( <b>earmarked</b> : £15,000 pump track) Balance = £3,472
<b>Total reserves</b>	<b>£78,920</b>

LJH

	<p>The Annual Playground Inspection Report raised the following items:                  One of the benches is rough/splintered with paintwork being worn exposing rusting metal;                  Swing anti-wrap bearings need lubricating; the seat connectors are loose and need tightening; secure loose fixings on the musical panel; spinning pole – remove fixing pins from impact area, which has become silted up; rocking equipment – removed fixing pins from impact area, which is silted up; Little Hamlet – Tighten loose fixings and the grass matting has silted up; the Basket ball hoop net has been damaged and the football posts – rusting metal exposed which needs treating and repainting.</p>	<p>LJH</p>
<p><b>18.0</b></p>	<p>(c) Council to consider the receipts and payments for the quarter compared with the budget and any overspends – there were no questions.                  (d) Bank reconciliations were checked and agreed with the Bank Statements                  (e) Choice of Charity : As Ixworth Surgery Transport Scheme had been the recipient for many years, it was decided to make a change. The following were offered : West Suffolk Hospital’s My Wish (sends terminally ill children on holiday) – East Anglian Air Ambulance and St. Nicholas’ Hospice. It was suggested that all three were recipients over the next 3 years, beginning with the Charity My Wish. Four Councillors in favour, 2 against. Proposal carried.</p>	<p>LJH</p>
<p><b>18.0</b></p>	<p><b>Correspondence</b>                  Two letters were received, one a complaint regarding the drains at the entrance to The Park, the other concerning the height of the trees adjacent to a garden in Mooreland Drive.</p>	
<p><b>19.0</b></p>	<p><b>Urgent Business</b>                  (a) The Council’s Membership to the Suffolk Preservation Society is due for renewal. The decision was made to renew if the subscription is less than £50.                  (b) Councillor Trevitt reported that, thanks to Borough Councillor Broughton, conversation has been resumed with the Parks Manager regarding the Hall Park Green and it is hoped that work will also resume.</p>	
<p><b>20.0</b></p>	<p><b>Closing Public Session</b>                  No further items were raised.</p>	
<p><b>21.0</b></p>	<p>There being no further business the Meeting finished at 10.06 pm.  <b>Date of the Next Meeting</b>                  The next Meeting of the Parish Council will be on Monday 17<sup>th</sup> September 2018. Should there be matters of an urgent nature, Councillors may be summoned to attend a Council Meeting on Monday 20<sup>th</sup> August.</p> <p>.....Sign and Date</p> <p>.....Print Name</p> <p>CHAIRMAN</p> <p>Signed as confirmation that these Minutes are a True Record</p>	

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